

Contract for Exhibit Space

# Indiana Farm Equipment & Technology Expo

West Pavilion, Indiana State Fairgrounds, Indianapolis

## Tuesday, December 15 thru Thursday, December 17, 2020

FOR OFFICE USE ONLY

Booth # \_\_\_\_\_

Occupied by \_\_\_\_\_

Date \_\_\_\_\_

Total Contract \_\_\_\_\_

Deposit Payable \_\_\_\_\_

Balance Due \_\_\_\_\_

Booth # \_\_\_\_\_

### BOOTH PRICING

- |  |  |
|--|--|
| <input type="checkbox"/> 10'x10' . . . . \$495.00  | <input type="checkbox"/> 30'x10' . . . \$1112.00 |
| <input type="checkbox"/> 15'x10' . . . . \$700.00  | <input type="checkbox"/> 40'x10' . . . \$1215.00 |
| <input type="checkbox"/> 20'x10' . . . . \$906.00  | <input type="checkbox"/> 50'x10' . . . \$1318.00 |
| <input type="checkbox"/> 25'x10' . . . . \$1009.00 | <input type="checkbox"/> 60'x10' . . . \$1421.00 |

Additional 100 sq. ft. - \$100 each additional.

**NOTE: All exhibit booths are 10' deep x 10' wide, unless otherwise indicated.**

**2020 Exhibitors are asked to return this contract with deposit by July 1, 2020 (minimum of 50%); balance due by Oct. 1, 2020. (No booth assignments will be made without signed contract and deposit.)**

It is agreed that the Indiana Farm Equipment and Technology Expo will furnish us, as an Exhibitor, the following, which is included in our exhibit space rental:

1. Exhibitors are to have a minimum of 2 days to arrange the exhibit prior to the opening of the show. All exhibitors will have 24 hours to move out after the Show closes December 17, 2020, and all exhibits must be removed by Friday, December 18, 2020, Noon.
2. The Indiana Farm Equipment and Technology Expo will be well advertised and publicized.
3. No annoying restrictions. Exhibitors can distribute literature from the booth. Exhibitors can take orders for merchandise, MAKE ACTUAL DIRECT SALES, and build your own booth, so long as it does not block another exhibitor's booth.
4. The Management shall have full power in the matter of the interpretation and enforcement of all rules and regulations hereto, and the rules and regulations printed on the back of this contract are referred to and part hereof as though fully incorporated herein and the said Exhibitor agrees to abide by each and every rule as now existing or hereafter changed.

The products we will exhibit are: (MUST be filled out) \_\_\_\_\_

**Payment must be made in U.S. dollars. No refunds after October 1, 2020.**

Reserve booth(s) at cost of \$ \_\_\_\_\_

Deposit due by July 1, 2020 (minimum of 50%) \$ \_\_\_\_\_

**Balance due by October 1, 2020 \$ \_\_\_\_\_**

*(No refunds after November 1, 2020)*

Signed by \_\_\_\_\_

Date \_\_\_\_\_

Payment enclosed

Charge:  MasterCard  Discover  VISA  American Express  
(4% convenience fee will be added to credit card charges. Non-refundable.)

# \_\_\_\_\_ Exp. \_\_\_\_\_ CC \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please state on contract the company official in charge and to whom all correspondence should be addressed.**

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Your Name \_\_\_\_\_ Signature \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Accepted by Show Management \_\_\_\_\_

Toni Hodson

**Make all checks payable to: Indiana Farm Equipment and Technology Expo**

**Mail to: Indiana Farm Equipment and Technology Expo**

**Attn.: Toni Hodson, PO Box 90, Knightstown, IN 46148**



**The Indiana Farm  
EQUIPMENT & TECHNOLOGY EXPO**

# CONTRACT FOR EXHIBITOR SPACE

(Continued)

In consideration of the mutual covenants hereafter set forth, the parties contract the following:

1. **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** will permit the Exhibiting Party to use exhibit space subject to the expressed conditions enumerated herein. **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** reserves the right to accept or reject a contract and to designate the area and specific location of space rented. The violation by the Exhibiting Party of any condition expressed or implied in the rules and regulations shall, at discretion of **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** terminate this agreement; where upon the Exhibiting Party shall immediately vacate the above described space and forfeit, as liquidated damages, any funds paid to **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO**. **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** reserves the right to the final decision on accepting contracts and space assignments - no specific space location is guaranteed.
2. In no case shall the Exhibiting Party allow other individuals or organizations to sublease or rent exhibition space without the prior knowledge and approval of **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO**. All exhibitors will be required to exhibit inside their purchased display area. No selling, discussion or sales approach in the walkway/aisle adjacent to their purchased display area.
3. Set up times are spelled out in the exhibitor packet sent out at least 30 days prior to the show. Deadline for set-up is 6:00 pm (December 14, 2020) unless otherwise agreed upon. Exhibits shall remain intact until 3:00 pm (December 17, 2020). All exhibits must be removed from the show floor/outside lot displays no later than 7:00 pm on Thursday, December 17, 2020 or by Noon on Friday, December 18, 2020. **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** will not be responsible for any items left at show site after the close of the Farm Show.
4. No signs, aerial pieces, or other devices shall extend above the normal height of the 8' high back drop of exhibits without prior approval of **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO**. The maximum height of 8' is allowed only in the rear half of the booth with a 4' height restriction imposed on all materials in the remaining space forward toward the aisle so as not to obstruct the sight line of neighboring exhibitors. Any use of microphones or sound amplifying devices must be kept at a non offensive level, the volume must be within reasonable levels and must not interfere with other exhibitors. Radio and background music are not allowed before, during or after the show. DVD presentations must have the prior approval of **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO**.
5. No food/water items may be given away or sold without complying with state health codes and the prior approval of **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** and the facility. Exhibitors using electrical power must supply their own UL approved 50' power cord. **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** reserves the right to allow or not allow the running of indoor heaters (waste oil, electrical, kerosene, diesel, propane) in purchased display space. The use, distribution or sale of helium gas balloons and salted in shell peanuts are strictly prohibited from any location in the buildings. Due to liability issues no family pets in exhibit booths unless it is a certified service animal with correct papers!
6. This agreement for exhibit space specified above shall be subject to acts of God or any condition or circumstances beyond the control of **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** which shall prevent the carrying out of some or all of the Farm Show, upon the occurrence of such event, **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** shall have the right to terminate this agreement without liability of any nature.
7. The Exhibiting Party indemnify, save and hold harmless **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** from and against any and all claims, demands, actions or causes of actions, suits at law or inequity of any nature or character arising out of or by reason of any act or omission of the Exhibiting Party or its agents in the performance of the rights, duties, and obligations of the second party under this agreement.
8. The Exhibiting Party understands that **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** assumes no responsibility or liability for any property of the second party which may be located on the premises or for drayage received and stored.
9. The Exhibiting Party warrants that it has in effect and shall maintain for the period of this agreement for the mutual benefit of both parties a policy of public liability insurance against claims for personal injuries or death, or damage to property occurring upon, in, or about the herein rented premises; in limits of not less than \$1,000,000 combined single limit by virtue of second party's authorized signature. The second party will supply certificate of insurance naming **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** as additional insured.
10. **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** reserves the right to change the rules and regulations, and to make additional rules and regulations, as it deems to be in the best interest of the Farm Show. **THE INDIANA FARM EQUIPMENT & TECHNOLOGY EXPO** has the sole power to interpret, amend and enforce rules and regulations.